



PROCESS MANAGEMENT DRSM QM-Cloud Starter Package



THE SOLUTION FOR TIME-SAVING AND COST-SAVING QUALITY MANAGEMENT IN YOUR ORGANISATION

What is QM Cloud for Organisations?

- Your QM documents are no longer stored on a PC or the company server. Instead, they are stored on a cloud server in a protected area that only you can access.
- The DRSM cloud servers are operated by a professional provider (Hetzner AG) at two parallel locations within Germany.
- The data transfer from you to the data centre and back is encrypted according to the international security standard.
- Your employees can access your documents to view or print them via the internet. For this, you do not require any separate software. All you need is a common, standard browser such as Internet Explorer, Chrome or Firefox.

Using QM Cloud for Organisations:

- Global access to data via the internet with a reliability of 99.7 %
- State of the art server hardware & operating systems
- No expensive, separate hardware and software required for the QMS
- Legal security thanks to server location in Germany
- Data centre certified according to ISO 27001
- Data security thanks to the latest encrypted data transfer, SSL certificate
- Protection from the loss of data due to hard drive failure, fire or cyber crime
- Cost savings for operating your own hardware including power, rent and security features.
- Professional support including licence and user management
- Reliable data back-ups / back-up service

**Are you using a decentralised QM system in your organisation
and want to save the related costs, and also streamline the processes?
Get in touch – we can show how it works!**

Solutions for a digital company organization and management intelligence.

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OUR SERVICE: QM CLOUD IN 4 SMALL STEPS

1. Free cost estimate for setting up QM Cloud

- You show us your existing QM system via internet conference.
- We assess the costs for setting up your QM Cloud.
- We prepare a free quote for your QM Cloud.

2. Data transferred to the cloud server

- You send us your current QM system on a CD or similar.
- We transfer the individual files (handbooks, process instructions, SOP, checklists, forms etc.) onto the cloud server.
- All your documents are immediately subject to a change service - invalid versions are archived automatically.

3. Preparing the organisation data for cloud access

- We set up the access rights: Who is allowed to read or change what?
- We set up a connection to your email server, if available.
- We approve all documents for the first time. Every employee immediately gains access to a personal cockpit and can see the documents which relate to them.

4. Instructing all employees about the system

- All employees can examine documents.
- A selected employee can change or re-create documents. They have the author rights. This number can be expanded as an option.
- Selected employees are given the right to approve documents in the approval workflow.



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THE FOLLOWING SERVICES ARE ALSO AVAILABLE

Optional measure management

- We create a process overview (process objects) and connect your documents.
- You send us your organisational chart with all roles and employees.
- You create an overview of who is responsible for each process and who participates.
- We link roles and employees with the process objects.

Measure management range of functions

- Creating and changing measures
- Automatic notification to superiors when a deadline is passed – traffic-light function
- Working through processes with cost estimates, prioritisation and monitoring
- Escalation/de-escalation
- Grouping of measures - project work
- Measure repetition, daily, weekly, monthly, annually
- Reminder function via email
- Measure evaluation including “Positive outcome”, “Measure termination” and “Rejection”
- Completed measures are archived automatically - “Lessons learned”

Expanded employee cockpit with the following functions

- My roles
- My processes
- My documents
- My measures
- Measures in my processes
- Measures to be evaluated

Measure reporting included

- Status of all measures
- Who is working on which measure?

Optional audit management

- Audit planning
- Connecting the audit report to the measure management system
- Creating and maintaining audit checklists
- Automatic audit report
- Guided auditing using mobile devices (tablet or similar)
- Audit reporting with management overview, systematic planning of audits, deviations in audits and ongoing measures from audits

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